

**THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE
CITY COUNCIL
January 24, 2011**

The regular meeting of the Holtville City Council was held on Monday, January 24, 2011 at 5:00 p.m. in the Civic Center. Council Members present were David Bradshaw, Jerry Brittsan, Colleen Ludwig, Richard Layton and Mike Goodsell. Staff members present were Rosa Ramirez, Gordon Johnson, Matt Hughes and Glyn Snyder. City Treasurer Pete Mellinger, City Engineer Jack Holt, City Planner Justina Arce and City Attorney Steve Walker were also present.

CITY COUNCIL CLOSED SESSION MEETING CALLED TO ORDER:

Mayor Bradshaw called the meeting to order at 5:05 p.m.

A motion was made by Council Member Layton and seconded by Council Member Brittsan to adjourn to Closed Session. All members present were in favor and the motion carried unanimously.

CITY COUNCIL OPEN SESSION MEETING CALLED TO ORDER:

Mayor Bradshaw called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE:

Council Member Goodsell led the pledge of allegiance.

Mayor Bradshaw asked for a moment of silence for Carroll Marquand, Martha Arroyo and Beverly Cookson.

CITY CLERK RE: VERIFICATION OF POSTING OF AGENDA:

The City Clerk verified that the agenda was duly posted on January 19, 2011.

EXECUTIVE SESSION ANNOUNCEMENTS:

The City Attorney requested to table item #5 on the regular agenda and item #1 on the supplemental agenda.

PUBLIC EMPLOYEE PERFORMANCE EVALUATION:

(Government Code Section 54957.6)

Title: City Manager Evaluation

No reportable action taken.

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:

(Government Code Section 54956.9(b))

Willowbend LLC vs. City of Holtville

Aguayo vs. City of Holtville

No reportable action taken.

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:

(Government Code Section 54956.9(b)(1))

8 Matters

No reportable action taken.

PUBLIC COMMENTS:

Luis Imperial, 1626 E. Thiesen Rd. and Robert Garcia, 824 E. 8th St., representing Holtville Little League, Holtville Soccer League and Holtville Softball League came before Council requesting improvements to Mack Park. The City Manager said renovation of the park would qualify as a capital improvement project and the City is currently working on the Five Year Capital Improvement Project List. Packets with proposed ideas and information were left with the City Clerk for the Council Members to review. Mr. Imperial and Mr. Garcia requested to be placed on the next agenda. A motion was made by Council Member Goodsell and seconded by Council Member Ludwig to place this item on the next agenda for discussion.

CONSENT AGENDA:

- 1. Approval Of Minutes Of The Regular City Council Meeting Of January 10, 2011**
- 2. Current Demands #28407 To #28452**

A motion was made by Council Member Layton and seconded by Council Member Goodsell to approve Consent Agenda items 1 and 2. All members present were in favor and the motion carried unanimously.

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES AND COMMUNIQUE:

Council Member Goodsell attended the New Council Member's Academy in Sacramento last week. He said that Governor Jerry Brown spoke and the information he received at this conference was very informative. He will be attending The Taste of the Valley event sponsored by IVEDC and the Imperial Valley Fire Association's Dinner next week.

Council Member Ludwig attended a LAFCO meeting and an Area Agency on Aging meeting.

Mayor Bradshaw will be attending an ICTC meeting on Wednesday.

City Clerk, Glyn Snyder reported she was awarded a scholarship from the Southern California City Clerk's Association. This is in addition to the scholarship she received from the City Clerk's Association of California. The money will be applied to the Technical Track for Clerks training.

UNFINISHED BUSINESS:

Discussion Only Regarding Utility Users Tax – Laura Fischer, City Manager

The City Manager reviewed the written report provided to Council.

Council Member Brittsan reported he had been contacted by Channel 11 News for an interview. He agreed to do a telephone interview. A 20% reduction in safety has been mentioned and he said a capable and knowledgeable City Manager would not let this happen. There is no longer a Public Works Manager employed by the City and his suggestion is to eliminate the services provided by the City Planner. He stated if the City Council elects not to do anything about the utility tax he will take a stand and place a measure on the ballot for the voters to decide.

Council Member Ludwig said she has grown accustomed to the services provided by the City. She said without the utility tax the City will not be able to sustain the parks.

Council Member Goodsell was in favor for the Finance Committee to meet and discuss this issue. He stated there are no services that we can live without and he wants to work toward an agreement to lessen the tax burden, but does not want to be pushed into a decision.

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Council Member Ludwig said there should be some discussion with the Finance Committee to save money for the City.

Council Member Layton encouraged the public to participate in the process and to come to the meeting so they can make informed decisions.

Council Member Brittsan said there should be a sunset clause and the decrease of 1% per year over a five year period is a possible solution.

Mayor Bradshaw said 4% of the budget is for planning and engineering services and cutting these services will not make up for a 20% cut in the General Fund if the utility tax is not in place.

Clifford King, 729 Palm is opposing the utility tax. He said the City is spending too much money for police services and the Fire Department. He stated he is on a fixed income and he thinks it is time for the Council to make some tough decisions.

Quentin Burke, 817 Eighth St. said the City needs the utility tax for the same reason that it was implemented and that is for survival. He said some people in the same room were supporting of the passage of the Utility Users Tax. He stressed that tax measures are necessary to provide City services. Mr. Burke stated that the City has always been helpful to his business and his family. Mr. Burke also said the tax structure is fine to him and he offered to pay the tax for those Council Members that cannot afford to pay.

Betty Gibbs, 736 Maple Ave. said she is speaking for the people who are on a limited income and cannot afford the tax.

Shayne Brady, 622 E. 5th St. said he is a business owner and had used grant money in 2001 and 2005, although now he wishes he had not taken advantage of the program. He said the state laws and mandates are too restrictive. He said there are no new businesses coming into Holtville and the City Planner is not leaving existing businesses alone.

Clifford King believes the City should have its own building inspector.

Jared Garewal, 502 E. 9th St. said he is more than happy to pay the utility tax. He is grateful for the Sheriff's Department, the Fire Department and Public Works. He thinks all of the City employees do a great job.

Nancy Turner, 975 Figueroa said the Volunteer Fire Department was very efficient. She said Holtville is very special to her and she would like for the fighting to stop and for the City to move forward.

A motion was made by Council Member Goodsell and seconded by Council Member Ludwig to schedule a meeting of the City's Finance Committee and gather public input. All members present were in favor and the motion carried unanimously.

Discussion Only Regarding State Budget Proposal – Laura Fischer, City Manager

The City Manager briefly mentioned the Governor's Budget Plan to eliminate the City's RDA funds. This item will be discussed at the Finance Committee Meeting.

NEW BUSINESS;

Discussion/ Related Action To Adopt RESOLUTION 11-09 Declaring That There Is A Need For A Housing Authority To Function In The City, Declaring That The Members Of The City Council Shall Be The Commissioners Of The Housing Authority And Designating The First Interim Chairman Of The Housing Authority – Laura Fischer, City Manager
This item was tabled.

Discussion/Related Action To Adopt RESOLUTION 11-06 Approving the Project Completion For The Water System Improvements – Ground Storage Reservoir and Lining Raw Water Ponds And Watermain Replacement Along Alamo River Bridge At Orchard Trail Road Project – Jack Holt, City Engineer

A motion was made by Council Member Layton and seconded by Council Member Ludwig to adopt Resolution 11-06 approving the project completion for the water system improvements – ground storage reservoir and lining raw ponds and watermain replacement along Alamo River Bridge at Orchard Trail Road Project. The motion carried 5/0 in the form of a roll call vote.

Discussion/Related Action To Adopt RESOLUTION 11-07 Accepting Amendment Certificate Of Compliance For Lot Line Adjustment #00243 And Authorize The City Manager To Execute A Certificate Of Acceptance On Behalf Of The City Of Holtville Accepting The Certificate Of Compliance For Lot Line Adjustment #00243 – Justina Arce, City Planner

A motion was made by Council Member Layton and seconded by Mayor Bradshaw to adopt Resolution 11-07 accepting Amendment Certificate of Compliance for lot line adjustment #00243 and authorize the City Manager to execute a Certificate of Acceptance on behalf of the City of Holtville accepting the Certificate of Compliance for lot line adjustment #00243. The motion carried 5/0 in the form of a roll call vote.

Discussion/Related Action To Adopt RESOLUTION 11-08 Approving The Advertisement Of The Invitation For Proposals For The City Of Holtville – Improvements At And Between Intersection At: SR 115 And 4th Street, SR 115 And Palm Avenue, 4th Street And Palm Avenue And 4th Street And Orchard/Cedar Avenues - Jack Holt, City Engineer

A motion was made by Council Member Layton and seconded by Mayor Bradshaw to adopt Resolution 11-08 approving the advertisement of the invitation for proposals for the City of Holtville – improvements at and between intersection at: SR 115 and 4th Street, SR 115 and Palm Avenue, 4th Street and Palm Avenue and 4th Street and Orchard/Cedar Avenues. The motion carried 5/0 in the form of a roll call vote.

SUPPLEMENTAL AGENDA:

Discussion/Related Action To Consider Adoption Of An Agreement Between The City And The Redevelopment Agency For Reimbursement For Overhead And Administrative Services – Laura Fischer, City Manager
This item was tabled.

INFORMATION ONLY:

Information Only Regarding Rib Cook Off, Carrot Festival, And State Of The City Address – Laura Fischer, City Manager

The City Manager discussed the upcoming events in the City. She extended an invitation to the Council Members asking them to come by the Rib Cook Off on Saturday and enjoy the City's hospitality booth. She said the City is busy working on the Sewer Rate Study and the Redevelopment Agency Study.

Staff Reports

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Written reports were provided by the following: Public Works Supervisor, Water Works Supervisor and City Planner. The City Planner reported Hot Rods and Beer has complied with their Conditional Use Permit and will be moving forward with the Music Festival. She also reported Viking Tire has removed four signs from their property and that no RV's are parked there.

Council Member Brittsan asked the City Attorney for an update on the Golf Cart Ordinance. The City Attorney will report back at a later date.

ADJOURNMENT:

There being no further business to come before Council, Mayor Bradshaw adjourned the Regular City Council Meeting at 8:03 p.m.

David Bradshaw, Mayor

Glyn Snyder, City Clerk

**THE MINUTES OF THE REGULAR MEETING OF THE HOLTVILLE
REDEVELOPMENT AGENCY
January 24, 2011**

The regular meeting of the Holtville Redevelopment Agency was on Monday, January 24, 2011 in the Civic Center. Board Members present were David Bradshaw, Jerry Brittsan, Colleen Ludwig, Richard Layton and Mike Goodsell. Staff members present were Rosa Ramirez and Glyn Snyder. City Treasurer Pete Mellinger, City Engineer Jack Holt, City Planner Justina Arce and City Attorney Steve Walker were also present.

REDEVELOPMENT AGENCY CALLED TO ORDER:

Chairman Bradshaw called the Redevelopment meeting to order at 8:03 p.m.
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The Pastor was not present at the beginning of the City Council meeting. Chairman Bradshaw asked Pastor Art Zeigler of the First Assembly of God say the invocation.

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:

(Government Code Section 54956.9(b)(1))

1 Matter

No reportable action taken.

PUBLIC COMMENTS:

None

CONSENT AGENDA:

1. Approval Of Minutes Of The Regular Meeting Of January 10, 2011

2. Current Demand #1620

A motion was made by Board Member Layton and seconded by Board Member Goodsell to approve Consent Agenda item 1 and 2. All members present were in favor and the motion carried unanimously.

REPORTS OF OFFICERS, COMMISSIONS, COMMITTEES, & COMMUNIQUES:

None

Discussion/Related Action To Modify FY 2010-2011 Budget – Laura Fischer, City Manager

Discussion/Related Action Regarding 5 Year Capital Improvement Plan – Laura Fischer, City Manager

A motion was made by Board Member Ludwig and seconded by Chairman Bradshaw to bring a budget and 5 Year Capital Improvement Project List back to RDA for approval. Mrs. Ludwig would like to further discuss the type of development the City wants on the property at 6th Street and Pine Avenue. All members present were in favor and the motion carried unanimously.

Direction was given to staff to include several projects discussed at the meeting in the Capital Improvement Plan 5 Year Project List.

Before the meeting was adjourned Mr. Brittsan asked Luis Imperial if the Holtville Little League is willing to take over all of the expenses for Mack Park. This will be discussed at a later time.

ADJOURNMENT:

A motion was made by Council Member Brittsan and seconded by Council Member Goodsell to adjourn the meeting. All members present were in favor and the motion carried unanimously,

There being no further business to come before the Board, Chairman Bradshaw adjourned the Regular Redevelopment Agency Meeting at 8:32 p.m.

David Bradshaw, Chairman

Glyn Snyder, Secretary